'Learning should not only take us somewhere; it should allow us later to go further more easily.'

(Bruner, J., 1960)

~ C H A P T E R ~

Assets for life:

HOW CAN INQUIRY NURTURE SKILLS AND DISPOSITIONS FOR LIFELONG LEARNING?

INTRODUCTION

If there has been one stand-out shift in the way I work as an inquiry teacher, particularly in the last decade, it has been the emphasis I now place on inquiring into how learning is taking place alongside what we are learning. The digital revolution has meant that schools are no longer the place students need to go to find things out, nor are teachers the 'knowledge keepers' they once were. Information is available almost anywhere, any time. With the devices we more frequently carry in our pockets, we have 24-hour access to a vast and ever-changing body of information in the most unprecedented and exciting way. It is now commonly accepted that simply 'knowing' falls a long way short of a valid learning outcome. If I want to know something, I can so often simply Google it. Activities that focus only on gaining and regurgitating information are no longer valid in today's classrooms - they have little to do with real learning. Inquiry is about coming to understand and learning how to get there.

In what is often described as the information age, teachers now have a much greater responsibility to help students build a repertoire of skills and dispositions that enable them to more effectively locate, access, understand and critique ideas, as well as design, create and share their own. When teachers use an inquiry approach to designing learning experiences for students, they provide an excellent opportunity to develop those very skills and dispositions critical for 21st century living. These skills must be developed for students to be able to inquire independently. While the significance of skills needed for inquiry has long been acknowledged, it has often been relegated to simplistic checklists. Skills have not received sufficient, explicit attention in planning, teaching or assessment.

Contemporary system-level curricula in various countries highlight the increasingly important role of learning skills and dispositions. In New Zealand, the Key Competencies are central to the curriculum. At the time of writing, the Australian curriculum, still in development, featured a set of 'general capabilities' that highlighted such skills as critical and creative thinking, self-management and social skills. The International Baccalaureate Program has long recognised the importance of such elements. In the Primary Years Program (PYP), the 'transdisciplinary skills', learner profile and attitudes ensure that the teacher's attention is not only focused on what students are learning but on *how* they are learning – and the kind of learner they are becoming. These are described as 'approaches to learning' in the IB Middle Years program.

Several educators concerned with developing students' understanding of learning processes and of themselves as learners have heavily influenced my thinking about skills and dispositions for inquiry. The work of Guy Claxton, in particular,

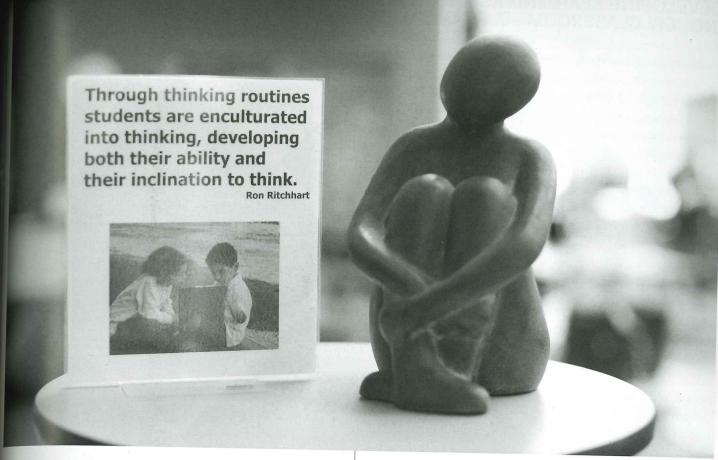
reminds us that our ultimate goal as teachers is to help young people become better learners, both in and out of school:

'Today's schools need to be educating not just for exam results but for life-long learning. To thrive in the 21st century, it is not enough to leave school with a clutch of examination certificates. Pupils need to have learned to be tenacious and resourceful, imaginative and logical, self-disciplined and self-aware, collaborative and inquisitive.'
(Claxton, G. 2011: 2)

Claxton's work on 'building learning power' has taught us a lot about the need to focus very explicitly on what it means to 'do good learning'. I thoroughly commend his work for a detailed approach to helping students and teachers develop qualities for successful learning. Art Costa (2000) has been similarly influential in developing this emphasis on the learning process itself. His renowned 'Habits of Mind' provide a powerful framework of dispositions held by effective learners and he encourages us to, again, focus explicitly on these habits - to explore them and apply them across the curriculum. In more recent times, Carol Dweck's (2008) fascinating work has given us more insight into the impact our 'mindset' has on the way we learn. Her research reveals that people's beliefs about intelligence and about the nature of learning strongly influence the way they go about learning. Dweck's work with young people has shown that when we teach them about learning, especially about the ways in which our capacity to learn can be continuously strengthened rather than being 'fixed', their learning improves.

Helping students inquire into *how* they learn can require a significant change in teachers' priorities and a new way of thinking. Many of us have not given much explicit thought to this ourselves. Learning, ironically, has been a process rather taken for granted. What we know now is that spending time exploring such things as how we think, how we collaborate and how we self-manage helps us become more mindful, effective learners.

When we turn our attention to the 'how' and 'why' of learning (not simply the 'what'), something shifts in our teaching. We begin to pay attention and to notice the learning challenges and opportunities within tasks rather than focusing on the end-of-task outcome. The wonderful educator Elliot Eisner suggests that teachers can strengthen their work by adopting



dispositions and ways of seeing aligned with the arts. He reminds us that 'form and content are inextricable – how something is said is part and parcel of what is said'. While this relationship of form and content is most vivid in the arts, it is something that the expert inquiry teacher notices and works with. In simple terms, this means we help students not only prepare an oral presentation but attend to the form of that presentation; not only listen to the story but consider how the story is composed; work on a collaborative project while simultaneously reflecting on how the act of collaboration itself is working.

The good teacher, like the good short order cook, has to pay attention to several operations simultaneously, and they do.' (Eisner, 2002: 7)

DEVELOPING LEARNING ASSETS – SKILLS AND DISPOSITIONS

When we consciously engage young people in inquiring into how they learn, we are developing skills and dispositions that act as important assets to them as learners – across the curriculum, in school and beyond. I have used this term 'assets' to describe the broad skill sets that are commonly required of the inquirer: thinking, collaborating, self-managing, researching and communicating. Each of these broad assets includes

multiple, specific skills. The metaphor of a tool kit is a useful one. If we think of each of the five assets as a compartment in the tool kit, the specific skills are contained within each of those compartments. Alongside the skills in this tool kit is what many describe as dispositions. The distinction between these terms is somewhat vexed and can be quite subtle, but it is important to consider. A simple way to conceptualize it is that skills are more about what the learner is 'doing' whereas dispositions are more about what the learner is 'being'. Dispositions can be seen as having a 'tendency' towards behaving in certain ways. Many argue that without dispositions, skills are carried out much less effectively. One can, for example, be skilled at formulating a rich question for inquiry, but without curiosity to want to find out, courage to go beyond the known and an openminded attitude about the information gathered, then the skill of asking questions is of little real value.

There is no definitive list of skills, qualities or dispositions but there are hundreds of examples available. The table on pages 102 and 103 offers one framework for skills and dispositions for the inquiry learner. It is deliberately simple in scope and is one I have used over the last few years with many schools with which I am associated. My intention is to make the framework manageable for teachers and accessible to students from K–6.

DEVELOPING LEARNING ASSETS IN THE INQUIRY CLASSROOM – A FRAMEWORK

We are RESEARCHERS

We can formulate questions and locate and use a wide range of sources and techniques to investigate problems, interests and issues. We think critically about the information we gather and we are careful to acknowledge our sources.

curious courageous resourceful

We are COLLABORATORS

We can work with others on shared goals, questions and challenges. We know how to be a constructive part of a team, to use different roles for different tasks and to actively listen to and respect other people's views. We understand how our behaviour affects others.

empathic

compassionate

reliable

We are SELF-MANAGERS

We can learn independently and can make wise decisions about our learning. We know ourselves as learners and can set and work towards personal goals. We know we can continually improve as learners.

resilient responsible reflective

We are THINKERS

We can think logically, creatively and reflectively. We think about *how* we use our thinking and have different strategies for making our thinking visible to others. We remain open-minded and know that our thinking changes as we learn.

open-minded flexible persistent

We are

We can communicate ideas confidently in different ways and for different purposes. We listen thoughtfully to what others communicate to us We can adapt our communication style to different contexts.

confident responsive respectful

STRENGTHENING LEARNING ASSETS IN THE INQUIRY CLASSROOM – STRATEGIES FOR SUCCESS

The learning assets are transdisciplinary and generic and, therefore, not the sole the responsibility of the generalist classroom teacher. All teachers can be involved in explicitly supporting the development of learning assets. The following strategies help ensure that the assets become more than a set of 'signs on the wall' and instead remain consciously embedded in the learning life of each student.

1. USE AND TEACH STUDENTS SPECIFIC LANGUAGE TO ACCOMPANY THE ASSETS

It has long been argued that the language we use in classrooms plays a significant role in mediating children's learning experiences and cognitive development (Feuerstein, 1980; Costa and Marzano, 1987). When children are able to 'label' the more specific processes they are using as learners, they develop a greater understanding of the nuanced differences between the skills and strategies required to achieve a task. When language is used in this way, a number of important instructional strategies such as providing feedback, self-assessment, peer assessment and goal setting become more effective, as teachers and learners can converse about the process with greater understanding. Terms like 'thinking' and 'cooperating' are used extensively in classrooms but too often our discourse is vague. The following table provides some of the terms that are useful to include in dialogue with students of all age groups:

Talking about COLLABORATING	Talking about SELF-MANAGEMENT	Talking about COMMUNICATION	Talking about THINKING	Talking about RESEARCH
take turns	plan	eye contact	analyze	proposal
share	organize	body language	synthesize	proposal search
compromise	persist	audience	create	skim
negotiate	self-talk	message	innovate	
debate	control impulsivity	volume	question	scan
team	consequence	tone	wonder	key terms
espectfully disagree	reflect	product	imagine	critique
empathize	goal	explain	hypothesize	resource
role	responsibility	inform	evaluate	reference
feedback	initiative	engage	reflect	source
agreement	independence	convince	1	primary data
disagreement	choice	argue	sequence connect	secondary data
protocol	self-assess	debate		trustworthiness
affirm	time management	props	empathize	judge
encourage	persistence	visual	compare	expert
unite	risk taking	curate	contrast	method
confer	resourceful	contribute	strategy	fact
moderate	leadership	dialogue	predict	opinion
consensus	motivation	impact	clarify	evidence
consult	intention	declare	contemplate	recording
equity	awareness	disclose	construct	information
participate	mindfulness	argue	deconstruct	probe
structure	conscious	digress	evidence	permission
collaborate	unconscious	counteract	justify	scrutinize
	resilience	debate	fact	evaluate
	focus	text	opinion	author
		gesture	infer	compose
		Sesture	assume	edit
1	ļ			publish

2. REVEAL YOUR PURPOSES: A) MAKE LEARNING INTENTIONS CLEAR

Learners tend to learn more effectively when they are clear about their purpose. Knowing where you are going does not mean having to have every task mapped out in detail but it does mean clarity of purpose. Recent research has confirmed the value of sharing learning intentions with students, focusing not on what they will be 'doing' but rather on the *learning* that is taking place through the doing (Hattie, 2012). Even when teachers share the learning intentions with students, they can be too specific to the task and lack important transferability. For example, the teacher might say:

'We are learning how to design questions to interview our visiting scientist.'

In fact, the learning intention would be better phrased as 'We are learning how to design questions for an interview'. The context in which this intention is being met is the interview with a scientist, but it is the skill of designing questions that becomes the *transferable intention*.

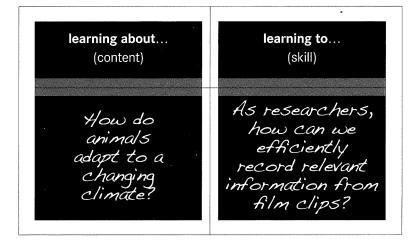
One effective strategy for sharing learning intentions, with the assets as the focus, is to adopt Claxton's 'split screen' teaching

approach. I often use this when facilitating inquiry workshops for students and find it a great way to help ensure we have shared clarity about the learning focus of the session. Creating a 'split screen' learning intention reminds us all that we are continually focusing on learning to learn while we are learning 'about' a concept or exploring a question. The 'split-screen' metaphor acknowledges learning as layered and complex.

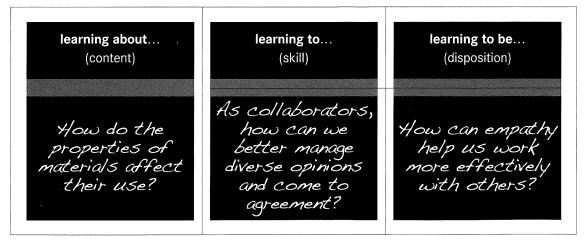
In keeping with an inquiry-based mindset, learning intentions can be formulated as questions rather than questions or statements. For example:

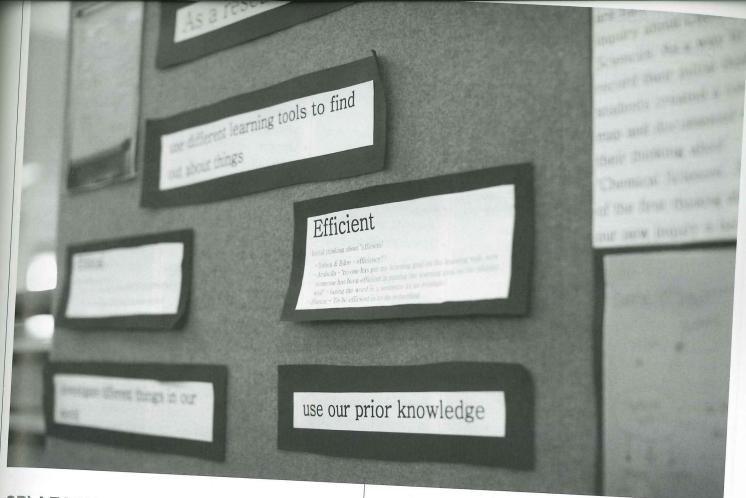
- instead of: 'We are learning how to disagree respectfully when working in teams.'
 try: 'How can we disagree more respectfully when we are working in teams?'
- instead of: 'We are learning about the impact of early explorers on the Australian landscape.'
 try: 'How did the early explorers affect the Australian landscape?'

The split screen idea can then look like this:



Or a triple split screen that identifies the 'content', skill and disposition central to the learning task, like this:





2B) LEARNING INTENTIONS AS QUESTIONS

The intentions we have for students' learning should be clear. They are not teachers' secret business. However, instead of documenting an intention as an inevitabity, ('We will learn'...) an inquiry teacher may pose the intention in the form of a question ('How might we?'...). In effect, the process of inquiry helps reveal the answer.

Students themselves can be involved in creating the learning intentions linked to a task. Using the language of the learning assets, ask the students to suggest what skills and dispositions they think will be needed/strengthened by the task.

As learning assets are explored and worked on over a year, more and more specific 'tools' are added to your students' inquiry repertoire. Keep a record of the skills you have focused on. Students may use these as checklists or menus for themselves. You may also devise some kind of digital bank of skills you have highlighted, create a booklet or other easy 'go to' resources or simply use a set of anchor charts to refer to on the wall.

However you choose to do this, it is important that students are aware of what they have learned to 'do' and 'be' and are able to refer this repertoire in subsequent inquiries. It is only

through practicing the skills and using them across contexts that mastery can be achieved.

Supporting students in selecting assets they want to build for their own tool kit means that we need to know them as people as well as learners. Through observation, conversation and consciously taking the time to reflect on the strengths and needs of each student, we can make useful suggestions about areas for improvement. Effective teachers know the students who need to strengthen their collaborative skills, who find it difficult to take risks or who need to work on organization and self-management. The following tables provide a menu of specific sub-skills for each of the learning assets. These menus can be:

- used to help formulate learning intentions for planning purposes
- used to help develop self-assessment checklists
- used by teachers and students to help shape personal learning goals and provide feedback
- compared with similar lists in system level curricula and adapted accordingly.

LEARNING ASSETS FOR INQUIRY: (LOWER PRIMARY)

Collaboration	Self-management	Communication	Thinking	Research
is doing think about what we can do to help our group do a great job choose sensible places to learn/play together	know and new learning stay focused on a task express our new learning use our mistakes to help us learn ask questions to help us with our learning get things done in time set up and pack up for ourselves think about and share what helped us learn best think and plan before we start a task think about the effect our thinking and behaviour is having on others set ourselves a goal and work towards it learn how to make a plan and follow it through work things out for ourselves before we	use our body and face as well as words to communicate effectively re-tell what someone has told us ask questions of someone else confidently share our thinking and feeling speak to others in a way that helps them understand use objects/props to help us communicate more effectively create digital texts to communicate ideas understand the difference between a question and a statement understand what people 'say' with their faces and their bodies communicate to people respectfully use the right voice and language for different situations listen carefully to what we are hearing and show others that we are listening listen without interrupting ask questions to help us understand share our ideas in different ways	how we are thinking and feeling think about and explain how someone else might be thinking or feeling talk about our thinking	talk about or show what we already know about something decide what we want to find out use our senses to find out about something ask a question to find out information come up with ideas for how to find out answers to our questions use the internet to get information we can understand use the internet safely ask an adult/expert questions to find out new information use non-fiction books to get new information use photos/pictures to get information use stories/picture books to add to our thinking about different ideas/ questions use film clips/DVDs to get new information set oget new information observe things carefully to find out new information share how our thinking has changed record our new learning in words and pictures find and contact people who can help us 'find out'

EARNING ASSETS FOR INQUIRY: (UPPER PRIMARY) Research Self-management Communication **Thinking** Collaboration think about and · develop and refine record the learning share our ideas · listen to and act on respectfully when we questions to help explain how someone we gain from feedback from others are working in a group us seek and gather else might be thinking different kinds of take risks and information make wise choices communications or feeling challenge ourselves talk about our thinking seek and select present our ideas and when forming set short-term goals partnerships and teams the best source of strategies opinions to a range of and reflect on them give reasons or information for the task record or retell what audiences manage our impulses make a plan to evidence to explain others have said evaluate the and think before we systematically gather our thinking respect the feelings effectiveness of other speak information · be flexible and and efforts of others presentations support ourselves · cite the sources of express ourselves in consider how our do our fair share when we when we feel information we gather thinking can change are working in a group uncertain or new ways in appropriate ways as we gather more design and use criteria compromise and challenged by a use both primary and information and to plan and assess our negotiate when we learning task secondary sources experiences communication don't get our way look back over our of information when · think about select the right give constructive learning and set new investigating the potential communication form feedback to others goals record the information consequences of for the purpose or seek feedback to encourage others to we gather in efficient actions context improve our learning participate and effective ways think back over our persuade or convince · make a personal plan devise an agreement be organized in learning and identify an audience to ensure that a task before we begin a our research ways to improve keep an audience is completed on time. group task reflect on the transfer thinking engaged when we are identify how and when · use different roles information we gather strategies to different communicating our we learn best when working in teams link the information situations · devise an action ideas · seek and accept consider how beliefs we gather to the give appropriate plan to help us work feedback from other questions we have and culture can feedback to others on towards a goal team members begun with influence people's their communication seek feedback from use strategies to deal efficiently assess thinking with conflict when it others to improve our performances whether a text/source analyze information learning arises in team work is right for us gathered from · be appropriately · judge the quality of different sources and assertive and information we gather look for patterns and respectful when using criteria trends communicating with search the internet think creatively to team members safely and protect solve problems manage time and stay ourselves · think about how we organized as a team verify the source of the are thinking and understand and respect information we gather how we can use our other points of view understand the thinking to respond question other people difference between to a challenge or in a team to seek fact and opinion complete a task clarification, encourage gather and use record our thinking in participation and build information ethically new ways cooperation explain how and plan ahead and think manage the influences why our thinking has through a task before that others have on us changed we begin it when we work in

a team

3: BE EXPLICIT

As has already been suggested, the skills and dispositions needed for effective learning can make for engaging inquiry contexts in themselves. When we help students inquire into how they learn, we also have some great opportunities for explicit and specific teaching. A common misconception about inquiry learning is that simply exposing students to something or 'immersing' them in an experience will mean that they automatically 'discover' what we hope they will learn. Good inquiry teachers know that there is more to it than this. Yes, exposure and immersion are important; however, it is through quality questioning, deft 'noticing' and opportunities for reflection and feedback that deeper learning takes place. This is as true of skills and dispositions as it is of concepts.

If we want our students to, for example, develop their skills as collaborators, we need to do more than simply 'expose' them to experiences of working in a team. We need to layer the experience with explicit teaching that helps the learner uncover the techniques that work and don't work. This is true of all the assets.

Try the following techniques:

- Model the behavior/skill yourself. Ask students to reflect back what they noticed about the way you went about the task.
- Break the skills down and focus on specific 'micro' techniques for the students to practice. Instead of saying 'you need to manage your time better', inquire into the skill of time management and come up with some possible techniques to try out.
- Provide strong and weak models. For example show students what a powerful oral presentation can look/sound like and have them compare it to a poor one.
- Invite students to talk to others about their tips for successful collaboration/self-management/research etc.
 Ask older students, parents and experts in the field.
- Identify particular students who have strengths in certain skills. For example, there will be students who, as selfmanagers, are particularly organized and systematic. Ask those students to try to articulate what they do and how they do it.
- Run short, focused teaching sessions (or 'clinics') for students who recognize they need more support with particular skills.
- Video students for evidence of the skills in practice.
 Watch and analyze the films for self-assessment, feedback and peer teaching (particularly good for collaboration and communication).
- Record conversations and take notes, Apps such as AudioNote can be helpful for this.

4: USE THE LEARNING ASSETS AS THE BASIS FOR GOAL SETTING AND SELF-ASSESSMENT

When we invite students to set goals, we are giving them the message that they know something of their needs as learners and as people. We are respecting their self-knowledge at the same time as building it. Most importantly, we are giving our students one of the most useful gifts available to a human being, a sense of personal agency and control. Goal setting does not always have to be individualised. As a class, you can set a range of goals that build team spirit and cohesion and develop the language associated with effective learning. The learning assets are a useful platform from which students can design goals. Because the assets are cross disciplinary, they can be worked on across the day and in a range of subject areas. Students may select certain assets to work on as a result of feedback given to them by teachers, peers or parents. Assets may also be determined by the requirements of a task or project the student is working on. Interviewing students about themselves as learners can be a useful way to begin the process of personalising their goals - our job is to 'see' each of our students for who they are and to ask ourselves what we can do to help them become the best that they can be. This knowledge is gained in the way every teacher intuitively knows: through listening, observing, careful analysis of work samples and other data, stimulating talk and reflection and engaging with parents. The best goals are formed when we take time to confer with students one-to-one. Some questions that can assist this process include:

- What kind of learner are you?
- When do you like learning the most? When do you have the most fun?
- When do you find learning the least fun?
- What kinds of things challenge you as a learner?
- What do you think you are best at? What makes you say that?
- What is something you could teach others?
- What would you really love to be better at/know more about?
- Why? Tell me more about that.
- What do you think other people think you're good at?
- What is something you couldn't do in the past that you can do now? How did you learn to do that? What helped you?
- So, I can hear this is something you want to do/learn/be/ get better at – how do you think that will make a difference to you? What do you think it will look/feel/sound like when you have reached your goal?
- What do you think might get in the way? Is there anything you are worried about?

- How do you think you might help yourself work towards this?
- How will you know when you have got there?
- Is there anything you will have to do or change to help you reach this goal?
- Would you like me to share some of my thinking about this with you?
- Would you like some ideas about how to help you work towards this?
- What can I do to help you?

5: MAKE THIS EVERYONE'S BUSINESS!

In many primary schools, the role of the specialist or 'single subject' teacher remains somewhat removed or separated from the bulk of the students' daily learning experiences. It is still the case that students in most primary schools attend specialist classes (e.g. art, music, PE, library, languages) once a week. Attempts to integrate the learning that occurs in specialist and generalist classes have often been shallow and thematic, sharing a common 'topic'. We know now that concepts offer a much stronger way to help students develop deeper understanding through integration. But skills and dispositions can offer another powerful vehicle for quality integration. The learning assets outlined in this chapter are, in themselves, transdisciplinary. They belong neither to particular age groups nor to particular subject areas. They are about life-long and 'lifewide' learning. When specialist and generalist teachers work together to promote common skills and dispositions, students have the opportunity to practice these in different contexts. Inquiry teachers give careful thought to the exploration of learning skills and dispositions as they plan. Co-planning with specialists or single subject teachers is a powerful way to ensure that these transferrable skills are indeed transferred.

6: TAKE THE LEARNING ASSETS BEYOND SCHOOL

Not only are the learning assets transferable across subjects and from specialist to generalist classrooms, they are highly transferable to situations beyond school. Helping students to see the way they can use these skills in their lives outside the classroom is a significant step in consolidating the toolkit. Drawing the connection between home and school can have profound benefits that extend beyond this skill set. One effective technique is to put an 'asset' in the spotlight for a week/fortnight/term. For example, you might focus on self-management. Have the students compose something about this for parents in the newsletter, on the class blog or school website. Include articles about self-management for the parents. Have students brainstorm the circumstances when they can be great self-managers at home

and at weekend activities. Students can ask parents about the need for these skills and dispositions in their work place. Have students seek examples of people demonstrating the asset in the local community. Opportunities to strengthen learning assets beyond the classroom are plentiful. Have students work on an asset as a home learning task, as shown below.

STRENGTHENING MY LEARNING ASSETS AT HOME

Name: Michael

This week, I will focus on: Self-management I want to get better at: managing my time

Because: I am always rusting and I don't get stuff done

I plan to: Write a plan for each day and allocate times for tasks

Use my phone's clarm to time how long things take Get out of bed 30 minutes earlier to do my chores Signed by: PARENT_______ STUDENT Michael Reflection:

FURTHER STRATEGIES TO HELP STUDENTS INQUIRE INTO LEARNING

INTENTION STARTERS

Provide students with sentence starters to help them formulate intentions for themselves as learners prior to a task, a day or a week by articulating what they hope they will remember to do or be as a learner. This encourages a mindful disposition and also gives the student something to reflect back on at the end of the session. The template on page 107 can be used to make a set of cards from which students can select. They may state their intention orally or record the remainder of the statement on a Post-it note, displaying it in their work area or on the wall.

WHAT'S YOUR STATE OF MIND?

Gather together a collection of images to present to students either on cards or on a screen. I often use photos of animals or scenes from nature. At any time during the day, ask students to choose the image that they believe best represents their state of mind. This can be a quick yet powerful way to gain insight into how a child is feeling and how 'learning ready' they are. Ask students to consider whether the state of mind they have identified is one that will lend itself well to learning, and if not, ask them to consider which image they aspire to.

REFLECTION STEMS

While they have been around for many years, reflection stems are very valuable in supporting students to think back over their learning and to articulate their thoughts more easily. Sample reflection stems are provided on page 106.

THINKING ABOUT YOUR STRENGTHS

ARE YOU...

CURIOUS?

Do you wonder about things? Do you want to find out more? Do you ask questions? Are you fascinated by things? Do you take time to observe the world around you?

COURAGEOUS?

Are you a risk taker? Are you willing to try new things? Do you challenge yourself?

OPEN-MINDED?

Do you allow your thinking to change? Do you consider other possibilities? Do you try to find out other points of view?

FLEXIBLE?

Are you willing to do things differently? Do you adapt to changing circumstances? Are you willing to compromise?

PERSISTENT?

Do you keep going even when you experience set-backs? Do you stay on task and focused? Do you try different ways to achieve a goal? Do you stick with things?

RESILIENT?

Do you bounce back? Can you accept critical feedback? Can you forgive or move on after a difficult experience? Do you try to see benefits as well as problems in challenging or confusing situations?

RESPONSIBLE?

Do you own what you say and do? Do you avoid blaming others? Do you stick to expected agreements and arrangements? Can you manage your own behavior?

REFLECTIVE?

Do you stop to think about what you do and say? Do you learn from mistakes? Are you self-aware? Do you take time to think? Do you ask questions and take time before making decisions?

EMPATHIC?

Can you stand in someone else's shoes? Do you consider how other people are feeling or experiencing something? Can you identify with other people's experiences and feelings?

COMPASSIONATE?

Do you care for others? Do you help other people even if it is sometimes at your own expense? Do you want to make a difference to the lives of others? Do you listen with your heart as well as your head?

RELIABLE?

Do you do what is asked or expected of you? Can others depend on you? Are you willing to lead others at times?

CONFIDENT?

Do you trust your own abilities? Can you describe your strengths? Are you aware of the things you need to improve? Are you comfortable sharing this with others?

RESPONSIVE?

Do you connect with others? Do you show and share how you feel and what you think? Do you contribute your ideas to a group? Do you give constructive feedback to others?

RESPECTFUL?

Do you listen well to others? Do you communicate in an appropriate and polite way? Do you acknowledge the achievements and positive qualities of others? Are you sensitive to cultural and other differences?

RESOURCEFUL?

Do you look for alternatives to help solve problems? Do you seek advice and ideas from different sources? Do like the challenge of trying to figure things out? Do you recognise and make the most of your skills?

SWITCHING ON TO LEARNING

I need to avoid...

SWITCHING ON TO LEARNING

I will try to... SWITCHING ON TO LEARNING

I need to focus on... SWITCHING ON TO LEARNING

I can help myself by...

SWITCHING ON TO LEARNING

I'll get more out of this by... SWITCHING ON TO LEARNING

I hope I can... SWITCHING ON TO LEARNING

One new thing I will try is...

SWITCHING ON TO LEARNING

l'd like to be more... because

SWITCHING ON TO LEARNING

I'm looking forward to. SWITCHING ON TO LEARNING

A skill I will need to use is... SWITCHING ON TO LEARNING

I can help myself by thinking more...

SWITCHING ON TO LEARNING

I will challenge myself bv...

SKILLS NEEDED FOR EFFECTIVE RESEARCH USING DIFFERENT RESOURCES

inding out by	Sample skills required			
reading non-fiction books and other printed texts (pamphlets, posters, charts, magazines, reference books etc.)	skimming and scanning text and selecting relevant information State of the sections and subhardings content.			
direct observation (of phenomena, a demonstration, an object, during an experiment) • clarifying what is being looked for staying focused and avoiding distraction designing effective methods to record observations recording information in a quick and efficient manner describing observations to others • noticing detail • reviewing the experience – identifying discoveries and wonderings				
accessing information via the internet	 using search engines – narrowing searches to find the most relevant information evaluating the trustworthiness of the site by identifying the author/source/spons locating evidence of accountability (where does the author get the information from making connections between information from multiple digital sources articulating and summarizing information in own words using a variety of apps to access information 			
interviewing someone to gather information (one-to-one, small group, listening to guest speaker, talking to a buddy; may be face-to-face or virtual)	 formulating appropriate questions (open and closed) using respectful body language and eye contact actively listening without interrupting using probing and clarifying questions recording information gained in an efficient and concise way using protocol for interviews (gaining permission to use material etc.) 			
sending a letter/email/tweet to seek information	· IIII			
designing and conducting surveys (digital or hard copy)	 identifying the information that needs to be gathered designing, producing and evaluating a format that will enable efficient and effective gathering of relevant data analyzing data and looking for patterns drawing conclusions based on data received refining the survey based on trials gaining permission for data use 			

SKILLS NEEDED FOR EFFECTIVE RESEARCH USING DIFFERENT RESOURCES (CONT'D)

Finding out by	Sample skills required
conducting experiments/ simulations	 using materials safely hypothesizing/predicting possible outcomes identifying variables and designing a fair test recording information gathered systematically (as a scientific report, for example) analyzing and concluding based on observations or data gathered
viewing infographics / videos/ DVDs/film clips/photos/images/ artworks	 selecting a relevant visual text skimming and scanning text and selecting relevant information critically evaluating the trustworthiness of the source identifying the text features used to communicate and privilege information – colour, sound, animation, casting, music etc.) interpreting/comprehending the text comparing and contrasting to other forms of information noticing and recording detail
using real objects and artefacts	(see direct observation)
listening to audio files (music, songs, broadcasts, podcasts)	 active listening for relevant information recording and summarizing information gained skimming and revising the text to review information critically evaluating the trustworthiness of the source and the 'agenda' of the composer/producer note taking and making notes analyzing and comprehending information
eading literature (fiction)	 selecting texts appropriate to the concepts/questions being explored identifying themes and ideas identifying fact vs fiction making connections between texts

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