**Three-minute academic speech**

**Speaker’s name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| Criterion | **Rating**ExcellentPoints (max 15)Meets all of the five criteria | **Rating**GoodPoints (max 12)Meets up to four of each of the five criteria | **Rating**SatisfactoryPoints (max 9)Meets up to three of each of the five criteria | **Rating**Needs ImprovementPoints (max 6)Meets up to two of each of the five criteria  |
| **Structure** | (1) Introduction gets attention  (2) Clearly identifies topic(3) Main body is logical (4) Main points are clear and well supported(5) Conclusion reviews main points and brings closure | (1) Introduction gets attention  (2) Clearly identifies topic(3) Main body is logical (4) Main points are clear and well supported(5) Conclusion reviews main points and brings closure | (1) Introduction gets attention  (2) Clearly identifies topic(3) Main body is logical (4) Main points are clear and well supported(5) Conclusion reviews main points and brings closure | (1) Introduction gets attention  (2) Clearly identifies topic(3) Main body is logical (4) Main points are clear and well supported(5) Conclusion reviews main points and brings closure  |
| **Use of Language** | (1) Use of language is effective(2) Pauses are adequate(3) Vocabulary is well-chosen(4) Grammar is correct(5) No um,uh,er, etc | (1) Use of language is effective(2) Pauses are adequate(3) Vocabulary is well-chosen(4) Grammar is correct(5) No um,uh,er, etc | (1) Use of language is effective(2) Pauses are adequate(3) Vocabulary is well-chosen(4) Grammar is correct(5) No um,uh,er, etc |  (1) Use of language is effective(2) Pauses are adequate(3) Vocabulary is well-chosen(4) Grammar is correct(5) No um,uh,er, etc |
| **Delivery** | (1) Topic is specific(2) Delivery is engaging(3) Speaker is confident(4) Non-verbal communication supports the speech(5) Speech is delivered within three minutes | (1) Topic is specific(2) Delivery is engaging(3) Speaker is confident(4) Non-verbal communication supports the speech(5) Speech is delivered within three minutes | (1) Topic is specific(2) Delivery is engaging(3) Speaker is confident(4) Non-verbal communication supports the speech(5) Speech is delivered within three minutes | (1) Topic is specific(2) Delivery is engaging(3) Speaker is confident(4) Non-verbal communication supports the speech(5) Speech is delivered within three minutes |

**Rating: Final Score: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

\* Excellent (max 15 points)

\* Good (max 12 points)

\* Satisfactory (max 9 points)

\* Needs improvement (max 6 points)

\* Fail (less than 5 points)